

BAIL UNIT AND POSTING

Bail Unit Information Submission, Bail Reduction Applications, Posting Property (Alphabetically by County) and Bondsmen Advertisements

BONDSMEN:

Ronald Olszowy, President, Nationwide Bail Bonds

1135 Clifton Avenue

Clifton, NJ 07013

Phone: (800) 899-BAIL, (973) 473-8855

Fax: (973) 473-6692

Email: rono8855@aol.com

Arranging Bail Bonds Nationwide in all 50 States with 24 hour service. Providing Bonding for Probate, Administration, License and Permit and Performance Bonds. Past President of the Professional Bail Agents of the United States. [adv. posted 11/17/03].

View Directive #9-05, May 12, 2005

ADVISORY SCHEDULES FOR SETTING OF BAIL for bail schedules and policies to improve bail practices.

INFORMATION BY COUNTY – ALPHABETICAL ORDER

ATLANTIC COUNTY

Bail Reduction

Attorneys may make an informal application for bail reduction by contacting the Bail Unit: at Criminal Case Management (609) 625-7000 x5446. A letter of representation should be faxed to (609) 645-5875. A bail report will be generated by the Bail Unit who will accept attorney submissions. Bail reviews are completed within 24 hours of incarceration. Bail reduction hearings are automatically conducted within 10-14 days after incarceration.

Posting Bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Jail.

Additional hours:

Cash bail will be accepted at the Finance Unit at the Courthouse Monday through Friday, 8:30 a.m. – 4:40 p.m.

Property:

Hours:

Monday through Friday, 8:30 a.m. – 12:00 noon

Location:

Finance Unit of Superior Court (609) 909-8004

Requirements:

Although Finance Unit is open until 4:30 p.m. Monday through Friday, the property package must be approved by the Judge. It is recommended that you do not arrive past 12:00 noon as you may not complete the bail process. Must bring Appraisal completed by Realtor or Certified Appraisal no older than one month; tax bill showing current quarter paid; title search no older than one week; Deed - all persons named on the deed must be present. Property must be in the State of New Jersey. Equity must equal face amount of bail unless 1st degree offense or bail restrictions apply, then equity must equal \$20,000 more than face amount of bail. Any bail posted under the 10% provision must be paid in cash.

Fee:

\$30.00 filing fee.

=====

BERGEN COUNTY

Bail Reduction:

Attorneys may make an informal application for bail reduction reviews through Criminal Division, Room 124. Contact person is Investigator DaSilva (201) 527-2437. All information provided will become part of bail package and will be provided to Prosecutor.

Posting bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Bergen County, 160 S. River Street, Hackensack

Requirements:

Must have 2 forms of identification

Property:

Hours:

Monday through Friday, 8:00 a.m. – 4:00 p.m

Location:

Finance Division, Room 119, Bergen County Justice Center, 10 Main Street, Hackensack, or Bergen County Jail, 160 S. River Street, Hackensack

Requirements:

Must bring gas, electric, water, telephone and last quarterly tax bill showing no overdue balances. Copy of deed. Title policy issued within past 10 days. Two appraisals issued within last 60 days. Certification of a title company showing no liens. Property must be in the State of New Jersey.

Fee:

\$30.00 filing fee.

=====

BURLINGTON COUNTY

Bail Reduction

Attorneys may contact the Bail Unit Office Joe Burns at (609)518-2582. Information may be faxed to Officer Burn at Bail Unit for consideration. The initial bail hearing is conducted via videotape on the first business day following arrest, generally in the afternoon. The disposition is faxed to the Jail from the Court following the video appearance. A defendant can be made available for an in-person initial bail hearing ½ hour prior to scheduled appearance if requested in writing.

Posting bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Jail bail window on the Administration side

Property:

Hours:

Monday – Friday from 8:00 a.m. – 2:00 p.m.

Location:

Jail

Requirements:

Property must be in the State of New Jersey. Must be valued higher than bail. Need proper identification, recent mortgage statement showing equity in home, certified copy or original deed and tax bill showing current quarter paid.

Fee:

\$30.00 filing fee

=====

CAMDEN COUNTY

Bail Reduction:

Initial bail review is generally conducted within 48 hours of arrest. Bail Unit can be contacted at (856)379-2200, extensions 3351, 3352, 3353, 3354, 3355, 3356, however, formal Bail Reduction Motions are generally required. Motions must be filed by 3:00 p.m. on Friday to be heard the following Thursday. Emergent Motions are handled pursuant to the Rules of the Court.

Posting bail:

Cash

Hours:

Monday – Friday 8:30 a.m. through 4:00 p.m.

Location:

County Clerk, Hall of Justice or the Municipality depending upon the charge

After Hours:

Weekends/nights at the jail

Property:

Hours:

8:30 a.m. - 4:00 p.m., suggested arrival no later than 1:00 p.m. as property bond must be approved by Judge.

Location:

Bail finance Unit, Hall of Justice

Requirements:

Bail order must reflect that posting of property is permissible. Property must be in New Jersey. All persons named on the deed must appear with ID. Equity must be in excess of the bail amount by at least \$20,000.00. Must have the original deed, or if no deed, must have mortgage statement, appraisal, title search, letter from tax assessor's office showing no outstanding liens.

Fees:

\$30.00 filing fee for bail office, \$30.00 filing fee for filing of property papers with the Register of Deeds recognizance book.

=====

CAPE MAY COUNTY

Bail Reduction:

Attorneys may make informal application for bail reduction by contacting Nancy Dougherty, (609) 463-6566. Bail review on paper is completed within 24 hours of arrest. Bail reduction hearing automatically held 7-10 days after arrest.

Posting bail:

Cash

Hours:

Monday – Friday, 8:30 a.m. – 4:00 p.m.

Location:

Finance Division, Courthouse

After hours:

Evenings and weekends at jail

Requirements:

Cash Bail for Indictable offenses accepted at the Finance Division of the Superior Court.

Cash Bail for detainers or municipal offenses only accepted at the Jail.

Property:

Hours:

Monday – Friday, 8:30 a.m. – 4:00 p.m.

Location:

Finance Division, Courthouse

Requirements:

Property Bond must be approved by Judge. Property must be in New Jersey. Must present deed, all persons named must appear. Realtor or Certified Appraisal no older than 1 month. Proof that the most recent quarter of taxes paid. Title search no older than 1 week, upper/full title search. Equity must be \$20,000.00 greater than bail.

Fees:
\$30.00

=====

CUMBERLAND COUNTY

Bail Reduction:

Contact person is Laurie Rammel, (856)453-4326 or Evelyn Negron (856)453-4347. Formal Bail Motions are required, no informal applications accepted. Letter of Representation requesting bail reduction hearing should be faxed to (856)451-7152 and must include defendant's name and warrant/indictment number. Bail Motions must be filed by Tuesday at noon to be heard on Friday of the same week. Bail motions should be copied to Criminal Case Management and the appropriate Judge. There are two Judges designated to hear bail motions, the Honorable Timothy G. Farrell, J.S.C. and the Honorable John Waters, J.S.C.

Posting bail:
Cash

Hours:
24 hours/7 days

Location:
Jail

Property:

Hours:
Monday – Friday, 9:00 a.m. – 4:00 p.m.

Location:
Finance Division, Courthouse

Requirements:
Judge has to approve property bail. Equity in property must be \$20,000.00 in excess of face amount of bail. Must have original or certified copy of deed. Proof of last quarter taxes paid. Mortgage statement. Title search/appraisal. Notarized affidavit stating lot/block and any liens.

Fee:

No fee for bail motion

=====

ESSEX COUNTY

Bail Reduction

Attorneys may make an information application for bail reduction by contacting the Team Leader, Jail Team, John Merkt (973) 693-5945. Formal bail motions should be directed to the Bail Processing Unit (973)693-6575.

Posting bail:

Cash

Hours:

8:30 a.m. – 4:00 p.m.

Location:

Room 100S, first floor, Courthouse

After Hours:

After 4:00 p.m., weekends and holidays at Jail

Misc:

If a Family Court charge, bail must be posted at 212 Washington Street during business hours. If a Municipal Court Case, should be paid at Municipality. If a Superior Court or Newark Municipal charge, Room 100S in Courthouse.

Property:

Hours:

8:30 a.m. – 4:00 p.m.

Location:

Room 100 S, first floor, Courthouse

Requirements:

The posting of property bail must be approved by the assignment judge, therefore it is recommended that sureties arrive as early in the business day as possible. Must bring the deed to the property being posted, current mortgage statement showing the remaining balance, or the cancelled mortgage if paid off, a tax assessment, the market value of the unencumbered equity of the property as determined by an appraisal, proof that the taxes are not late or delinquent. If there are any equity loans on the property, a recent statement showing the balance must be provided. All owners must be present with valid

identification. Equity must be the amount of bail plus \$20,000 or greater. The property must be in New Jersey.

Fee:

An \$18 filing fee if the property is in Essex County, if the property is not in Essex County, the filing fee is \$36.

=====

GLOUCESTER COUNTY

Bail Reduction:

Attorneys may make informal request for bail reduction by contacting Bail Unit, (856) 853-3534. You will be transferred to the appropriate Bail Unit Team member assigned to your client. Letter of Representation can be faxed to (856) 853-3735. Bail review conducted within 24 hours of arrest. If a bail reduction motion is necessary, paperwork must be filed by Wednesday at 12:00 noon to make that Friday's Motion calendar. Bail motion paperwork is accepted via facsimile.

Posting bail:

Cash

Hours:

9:00 a.m. – 4:30 p.m.

Location:

Sheriff's Office

Form of payment:

Cash, certified check or money order

After Hours:

After 4:30 p.m., certified check or money order will be accepted at the Jail

Property:

Hours:

9:00 a.m. – 4:30 p.m.

Location:

Sheriff's Office

Requirements:

It is recommended that you contact the Bail Unit Secretary at (856) 384-4605 to ensure all proper documents are submitted. Must obtain form for Title Search from Sheriff's Office. Completed form must be filed by Title Search Company with the Clerk's office. Must provide copy of deed, all persons named on deed must appear. Equity in property must be \$20,000 in excess of the bail amount. Property must be located in Gloucester County unless otherwise provided for by Judge in Bail Order. An Attorney cannot post bail for a client.

=====

HUDSON COUNTY

Bail Reduction

Attorney may make informal request for bail by contacting Bail Unit at (973)795-5684 or (973)795-5687. Initial bails on indictment charges are set at arrest or at the defendants CJP court appearance. Review of those bails by a Superior Court Judge takes place the same day as the CJP appearance or the next day. Prosecutor must be given 24 hour notice before a formal Bail Hearing is conducted.

Posting bail:

Cash

Hours:

8:30 a.m. – 4:30 p.m.

Location:

Central Fee Office, 595 Newark Avenue, Jersey City, New Jersey

After hours:

After 5:00 p.m. weekdays at the jail and all day during weekends

Property:

Hours:

8:30 a.m. – 4:30 p.m. - suggested arrival by 2:00 p.m. as Presiding Judge must approve property bond.

Location:

595 Newark Avenue, Jersey City, New Jersey

Requirements:

Property being posted must be situated in New Jersey with an unencumbered equity equal to the amount of bail, plus \$20,000. The owner of the property being posted must file an affidavit containing: a legal description of the property, a list of each encumbrance on the property, i.e., mortgage liens, etc., an appraisal conducted by a licensed appraiser by the

State of New Jersey which shows the market value of the unencumbered equity of the property and a statement that the person or persons completing the affidavit are the owners of the property. All the owners of the property must be present to sign the bond encumbering the property. Two forms of identification are required.

Fee:

\$30.00 filing fee

=====

HUNTERDON COUNTY

Bail Reduction:

Bail reviews completed by Judge on a daily basis. Informal applications for bail reduction are not accepted except under extreme circumstances. Contact Criminal Case Management Bail Unit at (908) 806-4337. Formal motions must be filed by Tuesday at 12:00 noon to be heard the following Monday. Attorneys may file a Certification along with formal motion within 7 days of the Motion date.

Posting bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Jail

Property:

Hours:

Monday – Friday, 8:30 a.m. – 4:30p.m.

Location:

Central Fee office, Superior Court

Requirements:

Property must be located in the State of New Jersey. Must present certified copy of deed with all owners named on deed in attendance, tax bill, certified appraisal, mortgage statement showing equity on property no older than one month. Equity must be \$20,000.00 in excess of face value of bail.

Fee:

\$18.00

=====

MERCER COUNTY

Bail Reduction:

Attorney may make an information application for bail reduction by contacting Janet Van Sossen, (609) 571-4074. A Bail form will be provided by Ms. Van Sossen outlining criteria for information to be submitted.

Posting bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Jail

Property:

Hours:

9:00 a.m. – 4:00 p.m.

Location:

Finance Division, Courthouse

Requirements:

Contact person is Linda Yaede, (609) 571-4127. Property bail must be approved by Presiding Judge. Documents needed: deed; lien search; proof of taxes, sewer, water paid to date; appraisal done by certified real estate appraiser. Documents are forwarded to County Counsel for review to determine if the property has the appropriate value to be posted as bail.

Fee:

No fee for bail motion

=====

MIDDLESEX COUNTY

Bail Reduction:

Attorneys may make an informal application for bail reduction by contacting Sonja Asante, Team Leader, Pre-Trial Services Unit/Bail Unit, (732) 398-2530. In the event a formal motion is required, it must be filed by Tuesday at 4 p.m. to obtain a hearing before a Judge that Friday. Letter of representation should be faxed to Criminal Division Managers Office at (732)981-3275.

Posting bail:

Cash

Hours:

7:00 a.m. – 11:00 p.m.

Location:

Jail

Property:

Hours:

8:30 a.m. – 4:30 p.m.

Location:

Finance Division, Lower level, Middlesex County Courthouse, 1 JFK Square, New Brunswick, (732)981-3171.

Requirements:

Must provide certified appraisal; deed, all owners named on deed must appear with proper identification; property tax bill; mortgage statement or cancelled mortgage; title search.

Fee:

\$18.00

=====

MONMOUTH COUNTY

Bail Reductions:

Attorney may make an informal application for bail hearing by contacting Barbara Baxter at (732)677-4544. Bail reviews are automatically conducted 1-2 days after arrest, depending on when arrest occurred. Judge Blum, J.S.C. presides Tuesday through Friday and hears bail motions at 10:30 a.m. A Bail Review in lieu of a formal motion is automatically conducted by Judge DeStefano, J.S.C. 17 – 21 days after initial review. These reviews are heard on Thursdays at 1:30 p.m. Once the second bail review is conducted, a formal motion must be filed showing a change of circumstances. Emergent Bail Motions may be filed in accordance with the N.J. Court Rules.

Posting bail:

Cash

Hours:

8:30 a.m. – 4:30 p.m.

Location:

Central Fee Office, Courthouse, 3rd floor

After hours:

After 4:30 p.m. cash bail may be posted at the jail

Property:

Hours:

8:30 a.m. – 4:30 p.m.

Location:

Central Fee Office, Courthouse, 3rd floor

Requirements:

Property bonds are not accepted for bail posted under the 10% provision. Property cannot be posted for more than one bail regardless of the value of the property. No out-of-state or corporate property. Original or certified copy of deed. All owners must be present. If one of named owners is deceased, surviving owners must present a copy of death certificate. Current tax statement showing assessed value. Proof that current taxes are paid. Current mortgage/home equity loan statement(s). Equity in property must be \$20,000.00 in excess of face amount of bail. New Jersey State certified appraisal with copy of appraiser's license required for 1st or 2nd degree offenses.

Fee:

\$30.00

=====

MORRIS COUNTY

Bail Reduction:

Attorneys may make information application for Bail Reduction by contacting the Bail Unit at (973)646-4132 or (973)656-3961. Initial Bail Reduction Hearing conducted within 48 hours of arrest. Once initial hearing conducted, formal Motion must be filed by Tuesday at 3:00 to be heard Friday of the same week. Motion papers can be faxed to (973)656-4173.

Posting bail:

Cash

Hours:

24 hours/7 days a week

Location:

Jail, John Street, Morristown

Requirements:

Must have valid ID. No personal checks. Bonds with 10% option are taken at the Courthouse only.

Property:

Hours:

8:30 a.m. – 4:00 p.m.

Location:

Central Fee Office,4th Floor, Court House

Requirements:

Bail must be set at \$50,000 or more. Property must have a value of the bail set plus \$20,000. Property must be located in New Jersey. The surety must present the deed, all persons listed on the deed must be present, each providing two forms of identification. Must present current year preliminary tax bill, professional (certified) appraisal with comparison pictures, done within one year prior to posting property for bail, title search done within one-month prior.

Fee:

\$30.00 non-refundable filing fee, payable by cash, check or money order.

=====

OCEAN COUNTY

Bail Reduction:

Attorneys may make an informal application for bail reduction by contacting Jay Mutter or Jeff Bell at (732)929-2042, ext. 2340. Initial appearance occurs on the same day of arrest and is videotaped. Informal bail review is done on the first available day after arrest and is attended by the Judge, Prosecutor and Mr. Mutter. Information or documents to be submitted for consideration during this review can be faxed, along with a letter of representation to (732)506-5067. Formal Bail Hearings are heard on Fridays and each defendant is entitled to one such hearing a month unless otherwise ordered by the Court.

Posting bail:

Cash

Hours:

8:30 a.m. –3:30 p.m.

Location:

Bail Office, County Courthouse

After Hours:

Jail

Property:

Hours:

Monday – Friday from 8:30 a.m. – 3:00 p.m.

Location:

Bail Office, County Courthouse

Requirements:

Property must be in the State of New Jersey. No movable property. All named owners must appear with 2 forms of photo identification. Written proof from Municipality showing all taxes, water and sewer fees are paid to date. Written proof from mortgage company, within 30 days, showing names of mortgagors, account number(s), address and amount due. Equity must be greater than bail by \$20,000.00 for 1st and 2nd degree crimes. Equity must be greater than bail by \$5,000.00 for 3rd and 4th degree crimes. Written proof from homeowners insurer, within 90 days, that policy is paid to date (if paid by mortgage company, need written proof from mortgage company.) Certified Property appraisal (be certified appraiser as opposed to realtor), including comparison photographs. Title search conducted within 90 days with original signatures, which identify all lien holders and amount of lien.

Fee

\$30.00 filing fee

=====

PASSAIC COUNTY

Bail Reduction:

Bail reduction hearings are determined by the nature of the offense. Attorneys should contact Jennifer Medica at (973)247-8338 for particular information pertaining to defendant. For track A offenses, high impact crimes, a formal motion for Bail Reduction is generally required. Bail is reviewed by a Superior Court Judge on the day of arrest. The first Court appearance is held within the 72 hours of arrest. Formal Bail Reduction Motions filed Monday through Thursday are heard on Friday unless filed on an emergent basis. For Track B offenses, non-violent crimes, initial bail is set by the Municipal Court Judge within

one day of the arrest. Bail review is conducted by Superior Court Judge one week after it is set. Pre-Indictment plea conference is generally held four weeks after arrest.

Posting bail:

Cash

Hours:

8:30 a.m. to 4:30 p.m.

Location:

Municipality or Financial Bail Office, County Courthouse

After hours:

Cash is accepted at the Jail Financial Office after 4:30 p.m.

Fee:

\$18.00

Property:

Hours:

8:30 a.m. to 4:30 p.m. however, arrival is recommended by 1:30 p.m. as Presiding Judge must approve property bond.

Location:

Financial Bail Unit, Court House

Requirements:

Must provided certified copy of deed, with all named persons present, Current Title Search (which can be obtained at courthouse for a fee), Current appraisal, equity must be face amount of bail plus \$20,000 in equity. Must present current tax statement showing taxes paid to date and property must be in New Jersey.

Fee:

\$18.00

=====

SALEM COUNTY

Bail Reduction:

Contact person is Kristy Horner, (856)935-7510, ext. 8290. Formal Bail Motions are required, no informal requests accepted Letter of Representation requesting bail reduction hearing should be faxed to Clerk Debbie Buechler at (856)935-8291 and must

include defendant's name and warrant/indictment number. Bail Motions must be filed by Thursday to be heard the following Friday.

Posting bail:

Cash

Hours:

24 hours/7 days a week

Location:

Jail.

Misc:

Money Orders and certified checks are also accepted at the Jail.

Property:

Hours:

Monday-Friday, 8:30 a.m. – 4:30 p.m.

Location:

Finance Office

Requirements:

Sureties must go to Records Room, see Pam Blair. She will perform a records search for a \$25.00 fee. The records information must go to the finance department on the second floor.

Fee:

\$30.00 filing fee

=====

SOMERSET COUNTY

Bail Reduction:

Attorneys may make an informal application for Bail Reduction by contacting the Bail Unit at (908)231-7114. Letter of Representation may be faxed to (908)231-9276. Formal Motions must be filed by Tuesday at 12:00 noon to be heard the following Monday. Motion papers will not be accepted via facsimile. Emergent Bail Reduction Hearings are handled pursuant to the Court Rules.

Posting Bail:

Cash

Hours:

24 hours a day/7 days a week

Location:

Jail

Misc:

Accepts cash and certified checks. Will not accept personal checks or credit cards.

Property:

Hours:

8:30 a.m. – 4:30 p.m.

Location:

Finance Division, New Court Building, 1st Floor

Requirements:

Requires approximately 2 hours to complete paperwork, several days to complete entire process. Must go to the Finance Division to obtain a requirement checklist. Appraisal by certified appraiser as opposed to realtor. Must have \$20,000.00 equity in excess of bail amount for 1st and 2nd degree offenses. Must have written statement from homeowners insurance indicating policy paid to date.

Fee

\$30.00 filing fee, no personal checks

=====

SUSSEX COUNTY

Bail Reduction:

Attorneys may contact Helen Armstrong at (973)579-0633 or Kay Mack at (973)579-0617 regarding bail reduction reviews. Generally, formal Bail Reduction Motions are required and should be filed with Helen Armstrong. Prosecutor must be given 24 hours to review motion. Hearings are conducted on Wednesdays and Fridays at 1:30 p.m. Letter of Representation and Bail Motion can be faxed to (973)579-0767.

Posting bail:

Cash

Hours:

8:30 a.m. – 4:00 p.m.

Location:

Finance Unit, Superior Court, Courthouse

After hours:

After 4:00 p.m., cash, money order or certified check may be posted at the Jail. Bail Bondsmen always post bail at Jail.

Property:

Hours:

8:30 a.m. – 3:30 p.m.

Location:

Bail Unit, Superior Court, Courthouse

After hours:

Bail Order must reflect that posting of property is permissible. Must present deed, all persons named on deed must appear with two (2) forms of Identification. Original deed must be presented when there is no mortgage on subject property. Property must be located in New Jersey. Property can only be posted in cases of 1st or 2nd degree crimes and equity must be in excess of the bail amount by at least \$20,000. Must also present a certified appraisal, including comparison pictures, which must be done within one year of posting property for bail. Must present current tax bill showing taxes paid to date. A title search within the last 90 days is to be paid for by the applicant posting the property bail, showing no liens on the subject property. A current statement within the last 30 days showing the mortgage company name, address, account number and balance must be presented. The surety must provide letters from the municipal offices stating all taxes and municipal encumbrances are paid to date. Homeowner must present a current (within the past 90 days) homeowner’s insurance policy or proof that payment has been made through the mortgage company. All bails are held until the completion of probation/PTI regardless of the term.

=====

UNION COUNTY

Bail Reduction:

Attorneys may make an informal application for bail reduction by contacting Central Intake at (908)659-3397. Informal Motions must be called in by Wednesday, 4:00 p.m. to be heard on Friday at 9:00 a.m.

Posting bail:

Cash

Hours:

24 hours a day, 7 days a week

Location:

Jail

Requirements:

Call bail information line at Union County Jail, (908)527-4459 for specific bail requirements. Cash or certified check. Must bring identification.

Property:

Hours:

9:00 a.m. – 3:00 p.m.

Location:

Central Intake Office, Superior Court

Requirements:

Requirements include: original recorded deed for the premises, Certification of an attorney that the title has been searched and is good from the date of the deed into the present owners, or from the date of the recorded first mortgage, including Superior and Federal District Court searches, (known as Trenton search). A simple certified appraisal from a licensed New Jersey real estate broker reflecting the present market value of the premises. A statement from any mortgages (banks, savings and loan associations, etc.) and/or lien holders of record stating the remaining balance due to the encumbrances. Property owners' equity must equal the amount of bail plus \$20,000.00. After execution and approval by the bail Judge of the property bond, the documentation is to be taken to the bail unit at the Union County Courthouse. After the documents are copied, the bond is to be filed by the sheriff upon receipt of appropriate filing fees. In order to post bail, all property owners of record must be present to sign the bail bonds. No out-of-state property will be accepted. Tax search and assessment search required.

Fee:

\$30.00

=====

WARREN COUNTY

Bail Reduction:

Bail reduction reviews by formal motion only. Contact person is Duane Creedon , (908)475-6981. Motion must be received by Monday at 4:00 p.m. to be heard Friday that

same week, otherwise, Motion will be heard the following Friday. Letter of Representation and Bail Motion can be faxed to (908)475-6982.

Posting bail:

Cash

Hours:

24 hour per day, 7 days per week

Location:

8:30 am – 4:30 pm – Central Fee Office, Warren County Courthouse, 413 Second Street, Belvidere; 4:15 pm – 8:30 am Warren County Jail, 175 County Rte. 519, Belvidere.

Requirements:

Bail Recognizance Form must be completed. In those circumstances when somebody other than the defendant (surety) is posting cash bail, the Affidavit of Ownership, located at the bottom of the Recognizance form must be completed in full. Attorneys are prohibited from posting bail on behalf of their clients. All cash bails over \$10,000 will require the completion of an Internal Revenue Service Form 8300.

Property:

Hours:

8:30 a.m. – 4:030 p.m. Monday through Friday

Location:

Central Fee Office, Warren County Courthouse

Requirements:

The property must have an unencumbered equity equal to the amount of bail undertaken plus \$20,000. The surety must present the deed on the subject property. All persons listed on the deed must be present and provide (2) forms of identification. If an individual on the deed is deceased, a certified copy of the death certificate must be presented. A title search (within the last 30 days) showing all liens on the subject property is required. If there is a mortgage on the said property, a current statement for each mortgage showing mortgage company name, address, account number, balance and that payment is current. The surety must provide proof from the municipal offices stating all property taxes and municipal charges are paid to date. A current home owner's insurance policy showing the company name, address, account number and that payments and policy are current. A certified appraisal showing the market value of the property as determined in a full appraisal with comparison pictures conducted in the last 6 months by an appraiser licensed by the State of NJ. A lien on the property being posted as bail will be recorded with the Clerk of the County where the property is located. Sureties will be required to provide proof of filing with County Clerks by presenting a receipt reflecting that recording fee was paid to the County Clerk.

Fees:

\$30.00 non-refundable filing fee is required. Checks and money orders are to be made payable to the Treasurer, State of NJ.